

**WASHINGTON STATE  
DEPARTMENT OF HEALTH  
BOARD OF DENTURISTS  
MEETING MINUTES**

Friday, April 11, 2008

Washington State Department of Health,  
Town Center 2, Room 158  
111 Israel Rd. SE  
Tumwater, WA 98501

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On April 11, 2008, the Board of Denturists met at the Washington State Department of Health, Town Center 2, Room 158, 111 Israel Rd. S.E., Tumwater, WA 98501. In accordance with the Open Public Meetings Act, notices were sent to individuals requesting notification of meetings.

**BOARD MEMBERS PRESENT**

Robert Fettig, Vice-Chair  
Robert Ford  
Eric Hansen, Chair  
James Henderson, Public Member  
Bernie Kopfer, DDS  
Dorothy Mann, Ph.D, M.P.H.,  
Public Member  
Samuel Whisenant

**STAFF PRESENT**

Vicki Brown, Program Manager  
Joy King, Executive Director  
Sandie Pearson, Program Support

**OPEN SESSION – Friday, April 11, 2008**

**1. CALL TO ORDER**

The meeting was called to order at 9:18 a.m. by Eric Hansen, Chair.

**1.1 Introduction of Audience**

There was no audience present.

**1.2 Approval of Agenda**

The agenda was approved as presented.

1.3 Approval of February 29, 2008 Meeting Minutes

The meeting minutes of February 29, 2008 were approved as presented.

**2. CANDIDATE EXAMINATION INFORMATION PACKET**

The board reviewed and discussed revising the candidate examination packet. The document referred to as the “Patient Treatment Record” was changed to “Patient Treatment Plan”. The board will review the remaining documents and bring suggested changes to the next board meeting tentatively scheduled for June 20, 2008.

**3. PROCEDURES**

3.1 Scoring for Clinical Examination

The board reviewed and discussed the proposed draft changes to the procedure for Scoring the Clinical Examination. The board unanimously agreed to adopt the changes suggested by Richard McCartan, Assistant Attorney General (AAG).

3.2 Recognition of Denturist Educational Programs

Samuel Whisenant, Eric Hansen, and Robert Fettig will review the Recognition of Denturist Educational Program procedure while conducting the site review at Bates Technical College on April 24, 2008. Their findings and/or recommendations will be presented at a future board meeting.

**4. PUBLIC DISCLOSURE**

The board discussed public disclosure lists & labels guidelines and the definitions of an educational organization and professional association. Joy King shared information regarding revised Procedure 421 Lists & Labels. She explained the different letters that a requestor may receive after their request is reviewed.

After discussion, the board delegated Vicki Brown, Program Manager, the authority to review future lists and label requests to determine eligibility. If Ms. Brown receives a request that is questionable, it will be presented to the full board for review and decision at the next regularly scheduled meeting.

**5. DELEGATION OF SIGNATURE AUTHORITY**

The board reviewed and approved as presented the changes to the Signature Delegation effective April 11, 2008.

## **6. HEALTH AND RECOVERY SERVICES ADMINISTRATION**

The board asked staff to contact John S. Davis, DDS, JD, Dental Administrator, Division of Healthcare Services, Health and Recovery Administration. The board would like to inquire if Dr. Davis is available to give his presentation at their June 20, 2008 board meeting in Tumwater.

## **7. PROGRAM MANAGEMENT REPORT**

### **7.1 Budget**

Vicki Brown, Program Manager presented the board with handouts detailing the budget from February to March 2008. Joy King, Executive Director explained the impact of Initiative 960 (I-960) on fees.

### **7.2 2008 Legislative update**

Joy King, Executive Director provided a handout and updated the board on recent legislation. Ms. King provided information on 4SHB 1103 and the impact it may have on the board.

### **7.3 Statistics regarding licensure (ILRS)**

Ms. Brown presented the board with a copy of the current licensure statistical report obtained from the Integrated Licensing and Regulatory System (ILRS).

### **7.4 Follow-up from previous board meetings**

The board will review these items at a future board meeting.

## **8. CORRESPONDENCE**

There was no correspondence to review.

## **9. OPEN FORUM FOR PUBLIC INPUT**

There was no public present for comment at this time.

## **10. FUTURE AGENDA ITEMS**

- Information on a regional exam
- Update on reference books
- Rules

- Health and Recovery Services Administration – Presentation by John S. Davis, DDS, JD, Dental Administrator, Division of Healthcare Services
- Candidate Packet
- License renewal period changed from biannually to annually

**CLOSED SESSION – 12:13 p.m. to 12:48 p.m.**

The closed session portion of the meeting was called to order at 12:13 p.m. by Eric Hansen, Chair.

**11. CLINICAL EXAMINATION EVALUATION CRITERIA FROM GEORGE BROWN**

The board reviewed the clinical examination calibration criteria used by the George Brown denturist program. The board requested staff to contact George Brown and ask for clarification on their calibration of examiners and grading of the clinical examination.

**OPEN SESSION – 12:48 p.m.**

**13. OTHER OPEN SESSION BUSINESS**

There was no other open session business.

**14. ADJOURNMENT**

There being no further business before the board, the meeting was adjourned at 12:49 p.m. on Friday, April 11, 2008.

Respectfully Submitted By:

Approved By:

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Vicki Brown, Program Manager

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Eric Hansen, Chair